

**Cover letter of a Dental hygienist**

Dear Ms XYZ,

EverSmile Dental Clinic

Kindly draw reference to your advertisement in the newspapers for the post of a dental hygienist. I consider myself as fully qualified for the job. I am enclosing my resume for consideration for this post.

I am a fresher, just out of college. I have tremendous enthusiasm to work and make a name in the industry. Being a new dental care unit, you can encourage fresh talent. I have an impeccable educational record right from my schooling days. I have maintained my high grades right through.

I have done a Diploma in Nutritional Techniques and am itching to put my ideas into practice.

I would like to list out my assets as follows.

- Exuberance of youth
- Managing a cool head in the most trying of circumstances
- Ability to work with great concentration for long hours
- Ability to study dental X-rays
- Capable of rendering service with a smile
- Willingness to learn
- Extremely courteous behavior and thereby endearing to all

I am enclosing my character certificate along with all my other qualification documents.

Given the opportunity, I am confident of delivering the goods. I am capable of dealing with patients in a most professional manner. I have profound knowledge of the dental X-ray machines. Reading and deciphering X-rays is my hobby. I am a fresher and was on the lookout for an organization willing to hire fresher. On learning about the vacancy at your dental clinic, I wish to apply for the post.

I can prove myself to pass any prescribed test with excellence. I sincerely trust you will give me an opportunity to serve your esteemed organization.

Sincerely

Michael